



**City of Tom Bean  
Police Department**



201 S. Britton  
PO Box 659, Tom Bean, Texas 75489  
Franklin L. Deater , Chief of Police  
903-546-6413  
Fax 903-546-4878

To Whom It May Concern;

Any citizen may make a complaint in relation to a traffic stop or any other interaction between them and a member of the Tom Bean Police Department. In order to establish a fair and equitable process the following is now in effect.

Citizens making a formal complaint must do so in written form. This form is provide by the Tom Bean Police Department and must be filled out. This form may be completed immediately or taken and completed and returned at a later date.

This form upon returning must be signed in front of a notary.

When the form has been returned and notarized it will be forwarded to the Chief of Police and a copy will sent to the mayor of the City as an information only notice at that time.

If the complaint involves a traffic stop the in car video will be reviewed and a written or verbal response from the officer involved.

The action taken will be decided on the information provided by all parties involved.

If the Complaint is up held the officer(s) involved will be subject to corrective actions as per the cities personal handbook or if it is an extreme violation may be terminated and released from the department.

Citizens have the right to appeal the decision of the Chief by a written formal letter stating why they disagree and it will then forward to the Mayor. If the citizen still does not agree with the decision an appeal to the City Council must be in formal and written form.

Traffic complaints will be addressed by the Chief of Police. A written response from the Chief of Police will be given after the review and investigation is completed, within approximately seven business days.

**NOTICE FALSE REPORT MAY BE SUBJECT TO FILING OF CRIMINAL CHARGES BY THE CHIEF OF POLICE.**

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Franklin L. Deater  
Chief of Police  
Tom Bean, Texas



**TOM BEAN POLICE DEPARTMENT  
COMPLAINT FORM**

To file a complaint, please complete all the items on this form describing briefly the incident that involved you and an officer of the Tom Bean Police Department. This form must be notarized; notary service is available at city hall. You may also mail the form to:

**Tom Bean Police Department  
P. O. Box 659  
Tom Bean, TX 75489**

Your Name: _____		Today's Date: _____	
Address: _____			
<input type="checkbox"/> American Indian	<input type="checkbox"/> Hispanic	City: _____	State: _____ Zip: _____
<input type="checkbox"/> Asian/Filipino	<input type="checkbox"/> Anglo	Home Phone: _____ Work Phone _____	
<input type="checkbox"/> African-American	<input type="checkbox"/> Other	DOB: _____ Sex: Male ___ Female ___	

Provide as much information as you can about the incident.

Date of Incident: _____	Time (A.M. or P.M.) _____	Place: _____
Name of Officer(s) Involved: _____		Badge Number of Officer: _____
_____		Badge Number of Officer: _____
Officer's Race, Ethnicity: _____		
(1) Name of Witness: _____		
Address _____		
_____		
Home Phone Number: _____		Work/Other Phone Number: _____
(2) Name of Witness: _____		
_____		
Home Phone Number: _____		Work/Other Phone Number: _____

Use the space provided on the other side of this form to describe what occurred.

